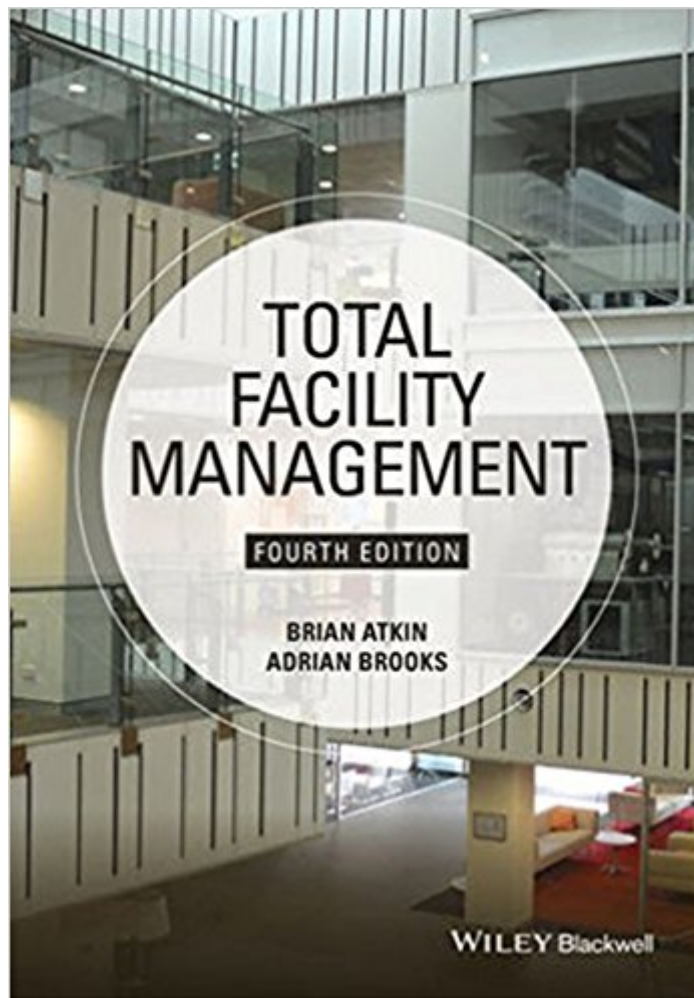


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# Total Facility Management



## Synopsis

The importance of effective facility management in enabling organizations to function efficiently is widely recognized. The fourth edition of Total Facility Management offers a comprehensive treatment of what facility management means to owners, operators, tenants, facility managers and professional advisors, as well as containing advice on how facilities can be better managed from a number of perspectives. It consolidates current best practice, defines and develops emergent areas and offers a pathway for the future development of facility management. The facility management body of knowledge now benefits from the publication of several national and international standards, none of which were available when earlier editions of the book were published. The opportunity has been taken to modify the structure and content of this new edition to align it with these standards to provide readers and their organizations with a comprehensive treatment of the subject. Greater emphasis has been given to facility planning, especially the briefing stage in the design of a new or refurbished facility; design for operability; stakeholder management; outsourcing; procurement; transition; performance management; environmental management; sustainability; maintenance management; information management and building information modelling (BIM). Throughout the book, the links between facility management practice and the organisation's business objectives are emphasised. Readers worldwide will find this fourth edition a valuable and thought-provoking blend of the principles and practice of facility management.

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Brian Atkin PhD, MPhil, BSc, FRICS, FCIOB Brian Atkin is a Director of The Facilities Society, a not-for-profit body dedicated to interdisciplinary and cross-sector academic enterprise to support the needs of the UK research community, government, businesses and the public interest. His experience and achievements span the disciplines of project management, construction management and facility management. As a member of British Standards Institution's FM Advisory Group and FM Technical Committee, he is well-placed to advise on current best practices and emerging trends in facility management. He has served on other advisory groups and steering committees covering standards, innovation, competitiveness and information technology (including BIM), and is actively involved in learning and business development for major corporations. Over the years, Brian Atkin has been appointed to professorships in the UK (University of Reading), Sweden (Lund University and The Royal Institute of Technology) and Australia (Queensland University of Technology). Adrian Brooks BSc (Hons) MBA MRICS Adrian is a Director of GVA Acuity Limited, a management organisation focused on the delivery of a broad range of services for property owners and corporate occupiers. Adrian is responsible for operations including both facility management and facility consulting, having held board positions in other property and facilities

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